

HIGH COURT OF MADHYA PRADESH: JABALPUR

SHORT NOTICE E-TENDER

E-tender / online tender are invited from experienced and reputed firms/organizations/ Original Equipments Manufacturer (OEM) for the purchase of heavy duty cut and sheet black and white production printer under the specifications, terms and conditions mentioned in the bid document. The last date of online tender submission is **15th March, 2021 before 06:00 P.M.** The sealed tender complete in all respect addressed to “**Registrar General, High Court of Madhya Pradesh, Jabalpur**” must be submitted before **05:00 P.M. on 16th March, 2021.** The technical bids of the tender shall be opened on **17th March, 2021 at 11:00 A.M.** The detailed tender document is available in the official website of the High Court of Madhya Pradesh www.mphc.gov.in and Government e-procurement portal www.mptenders.gov.in.

Sd/-

REGISTRAR GENERAL

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**TENDER DOCUMENT FOR THE PURCHASE OF HEAVY DUTY
CUT AND SHEET BLACK AND WHITE PRODUCTION PRINTER**

No: Reg (IT)(SA)/2021/300

Date:- 26-02-2021

INVITATION OF THE BID

SCOPE OF THE WORK:

The Registrar General, on behalf of High Court of Madhya Pradesh, Jabalpur invites online bids for the purchase of three heavy duty production printers as per the specifications at **Chapter-4** from the reputed manufactures (OEM) or their authorized dealers or service providers.

DETAILS OF THE BID:-

| S. No. | Estimated project cost (in Rs.) | Online EMD (in Rs.) | Cost of online Tender Document (in Rs.) | Last Date / Time of online tender Submission | Last Date/ Time of tender submission in hardcopy | Date and Time of Opening of Technical Bid (online/ hardcopy) | Time for Completion of the work / project |
|--------|---------------------------------|---------------------|---|--|--|--|---|
| 1. | 35 Lakh | 70,000/- | 5,000/- | 15 th March, 2021 before 06:00 PM | 16 th March, 2021 before 05:00 PM | 17 th March, 2021 at 11:00 AM | Four weeks |

- 1. Tender documents may be viewed or purchased online by interested and eligible bidders from the website <https://mptenders.gov.in> after paying Tender fee of **Rs.5,000/-** and Processing Fee, as applicable . The tender document is also available in website <http://www.mphc.gov.in>.*
- 2. Bidders can submit its tender online at <https://mptenders.gov.in/> on or before the key dates given above. The Physical copy of the Technical Bid along with copy of EMD should also be submitted at the address below latest by **16th March, 2021 before 05:00 P.M.***
- 3. All further notifications/amendments, if any shall be posted on <https://mptenders.gov.in/> and www.mphc.gov.in only. No separate communication shall be made with individual Bidders.*
- 4. The financial bids are to be submitted online and no hard sheet/ copy is to be submitted along with the bid.**

All other terms and conditions for submission of tender are contained in this document. If the date of submission/opening of the Bid is

declared as holiday then the bids shall be submitted / opened on next working day.

The Registrar General, High Court of Madhya Pradesh, Jabalpur (M.P.) reserves the right to accept or reject any or all bids without assigning any reason thereof.

Address for communication:-

**Registrar General,
High Court of Madhya Pradesh,
Jabalpur (M.P.)**

Email:- regithcjbpm@mp.gov.in & copy to:- mphc@nic.in

Landline: 0761-2623358

Note:-

- a. Offers received by Fax/Telex/email will be rejected.
- b. Incomplete offers are liable to be rejected.
- c. The High Court of M.P., Jabalpur will have full right to accept or reject any or all bids in part or full, at its absolute discretion without assigning any reason, whatsoever or any notice.

Section – III

3. Terms and Conditions for e-Tendering:-

- 3.1** For participation in e-tendering module, it is mandatory for prospective bidders to get registration on website <https://mptenders.gov.in/>. Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
- 3.2** Tender documents can be purchased *only online* on payment of tender fees and downloaded from website <https://mptenders.gov.in/> by making online payment for the tender document fee.
- 3.3** Service and gateway charges shall be borne by the bidders.
- 3.4** Since the bidders are required to sign their bids online using class – III Digital Signature Certificate, they are advised to obtain the same at the earliest.
- 3.5** For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website <https://mptenders.gov.in/>. Please note that it may take upto 7 to 10 working days for issue of Digital Signature Certificate. Department will not be responsible for delay in issue of Digital Signature Certificate.
- 3.6** If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- 3.7** Bidders are requested to visit our e-tendering website regularly for any clarification and / or due date extension.
- 3.8** Bidder must positively complete online e-tendering procedure at <https://mptenders.gov.in/>
- 3.9** Department shall not be responsible in any way for delay /difficulties /inaccessibility of the downloading facility from the website for any reason whatever.
- 3.10** For any type of clarification bidders can / visit <https://mptenders.gov.in/> . In case of any assistance please call Help desk numbers 0120-4200462, 0120-4001002. Support timings: Monday to Saturday from 10:00 AM to 7:00 PM.

- 3.11** Interested bidders may attend the free training programme in Bhopal at their own cost. For further query please contact help desk.
- 3.12** The bidder who so ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the authority letter as well as submit the copy of same in physical form with the offer of particular tender.
- 3.13** *The firms registered under NSIC and MSME (The vendor to be registered with both NSIC and MSME for claiming exemption of tender fees) are exempted for submission of tender fees only. But they have to submit valid EMD as per the tender requirement.*

CHAPTER-1

Instructions to Bidders

1. The tender document will form an integral part of the Contract for the supply of production printer.
2. The tender document is to be directly downloaded from the website www.mphc.gov.in or e-procurement portal <https://mptenders.gov.in> No editing, addition/deletion of the matter is permitted, if such action is observed at any stage, such tenders are liable for outright rejection and **suitable legal action will be taken against the bidder.**
3. Only enclosed formats as provided in original should be used. **All sheets need to be submitted after affixing seal of the Company and signature of the authorized signatory.** Additional sheets, duly authenticated, may be attached to elucidated specifications or clarify the specific issues.
4. The prescribed tender document consisting of (i) Technical Bid along with copy of EMD in a single envelope superscribing ***“Bid for supply of production printer”*** and to be submitted to the **Receipt Section/ Inward Section of the High Court** of Madhya Pradesh, Jabalpur before due date and time.
5. Tender document should be signed and stamped by the bidder on each page accepting the terms and conditions of the tender.
6. **EARNEST MONEY DEPOSIT (EMD):-**
 - 6.1 The proposal should be submitted along with **only online** application fee of **Rs.5,000/- (Rs. Five Thousand only)** and Earnest Money Deposit (EMD) of **Rs.70,000/- (Rupees Seventy Thousand only)** in the form of **online mode** through e-procurement tender portal www.mptenders.gov.in valid for the period of 6 month in favour of ***“Registrar General, High Court of Madhya Pradesh, Jabalpur”***. The Bid submitted without EMD and/or the application fee shall be summarily rejected.
7. The High Court of M.P. reserves the right to forfeit the EMD amount on non-acceptance/non-compliance of offer in full or

- part or if it is found that tenderer has misrepresented in any way.
8. Production printer can be supplied by the manufacturer directly or through their authorized resellers / partners /dealers. However, **the authorization letter from the manufacturer/parent company is to be enclosed along with the bid document for the supply of production printer.**
 9. The bidder shall quote the prices of items including all taxes, levies or other transportation charges. No price revision/alternative will be allowed after the receipt of the Bid.
 10. Any conditions/terms given in the bid by bidder shall not be binding on the High Court of M.P., Jabalpur. All the terms and conditions for the supply, delivery, payment, warranty, penalty, etc. will be as given herein and no change in any term or condition by the vendors will be acceptable.
 11. Canvassing in any form will be viewed seriously and if any Tenderer is found to be resorting to such practice, the Tender of such firm will be rejected.
 12. The bidder should quote only for the specific reputed **brands/models** giving details of specification etc.
 13. ***The cost quoted should include the cost of software (if any) media, installation etc. at on site.***
 14. Against bidders compliance column in technical specifications, only **YES/NO**, as the case may be, should be mentioned.
 15. All columns of this bid should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form. **All relevant product literature / catalogues is to be enclosed along with the bid .**
 16. Alterations, if any, in the tender document should be attested properly duly signed by the authorized signatory after affixing seal by the vendor, failing which the tender may be rejected.
 17. The Bid shall be valid for a period of 180 days from the date Bid opening.

CHAPTER-2

CONDITIONS OF CONTRACT

1. Tenderer should have **at least five years of experience** in the sales, service and support of Digital multifunctional copier machines/ MFD's/ MFP/ Production Printer. Performance statement as per annexure to be filled up and documentary proof of the same is to be attached / enclosed.
2. **Tenderer should have average turnover of minimum Rupees Fifty Lakh during last three years in the sales, service and support of Digital multifunctional copier machines / photocopier machines / high speed multifunctional printers/ Multifunctional Device Printers/ Production Printers.**
3. Tenderer should enclose the list of service centers in the State of Madhya Pradesh. The carry-in repair & services to the OEM Authorized Service Centre / point. The tenderer should provide repair or replacement coverage for both parts & labour from authorized vendor.
4. The production printer as per the specifications needs to be delivered and installed at **High Court of Madhya Pradesh, Jabalpur, Bench at Indore and Gwalior.**
5. To assist the examination, evaluation and comparison of bids the Registrar General, High Court of Madhya Pradesh, Jabalpur at its discretion ask the bidder for clarification of its bid including price. Any of the vendors may be called for negotiations at the discretion of the Registrar General.
6. Tenderer should enclose the copies of valid registration of **GST Registration and latest Return, PAN No. and other relevant documents.**
7. The production printer should be of reputed make and should conform to the standard (s) as mentioned in **Chapter-4.** Documentary proof of the same should be attached along with the tender document.
8. Delivery and installation period: **Maximum four weeks** from the date of receiving the Purchase Order. The installation report

should be signed by the Engineer of the Firm jointly with authorized technical staff of the High Court.

9. Successful Tenderer will have to furnish the Contract Form and unconditional Bank Guarantee valid for the period of Five years to the High Court of M.P., Jabalpur within 15 working days from the date of issue of Purchase Order, failing which the purchase order shall stand cancelled and EMD shall be forfeited.
10. Successful Tenderer will have to adhere to the **delivery schedule** strictly. The Registrar General, High Court of M.P., Jabalpur reserves the right to cancel the purchase order and forfeit the EMD, if purchase order is not executed within the stipulated time and to place the order with the next successive bidder.
11. **Payment terms: 70%** on successful delivery and **30%** on successful installation of the machine at High Court of Madhya Pradesh, Jabalpur.
12. The supplier's request for payment shall be made in writing accompanied by relevant document such as proper invoice, delivery challans and successful installation reports duly signed by authorized official.

13. Warranty:-

- (a) The supplied items to be under **Five years free onsite comprehensive warranty support service** from the date of installation or 60 months free warranty support service from the date of delivery of the systems at site, whichever is earlier, as and when necessary.
- (b) If production printer remains down beyond 48 hours, the successful firm will be required to provide a stand-by of the same or higher configuration, failing which the High Court of M.P., Jabalpur will arrange production printer / digital copier machine on rental basis at the rates decided by the Registrar General, High Court of M.P., Jabalpur, which shall be final and binding, and the cost thereof shall be adjusted against the Security Deposit/Bank Guarantee and any other due payment of the vendor.

- (c) Warranty period begins from the date of satisfactory installation and commissioning of the production printer.
 - (d) **If production printer remains down beyond 48 hours, penalty @ of Rs. 1,000/- (Rupees one thousand only) per day per instance shall be imposed on the vendor.**
 - (e) The successful vendor shall visit each site at least once in every six months to carryout preventive maintenance and fine-tune the performance of the production printer. The vendor has to submit the Preventive Maintenance Report duly signed by the user at the end of each year during the Warranty Period. Failing which penalty would be charged from the Bank Guarantee or any other due payment.
 - (f) On completion of the warranty period, the security Deposit / performance Bank Guarantee without any interest accrued shall be released after satisfying that proper free warranty support has been provided during warranty period of 05 years for the production printer. If considered necessary, suitable amount of penalty shall be recovered from the vendor out of their due payments or from their Security Deposit / performance Bank Guarantee or by raising claims, while releasing the Security Deposit / performance Bank Guarantee.
14. **Security Deposit (SD) / performance Bank Guarantee (PBG):** SD / PBG will be 10% of the **purchase order value**. The security deposit to be in the form of unconditional Bank Guarantee / FDR of Nationalized Bank/Scheduled Bank for the period of comprehensive warranty.
15. The High Court of M.P., Jabalpur reserves the Right to accept or reject any offers without assigning any reason thereof, and to amend the terms and conditions before award of the contract.
16. The vendor has to provide training on operation of production printer to the end-users of the High Court.
17. Any disputes arising out of this tender shall be under the **Jurisdiction of Court of Jabalpur only.**

18. FORCE MAJEURE:-

- 18.1 Neither party shall be responsible to the other for any delay or failure in performance of its obligations due to any occurrence commonly known as Force Majeure which is beyond the control of any of the parties, including, but without limited to, fire, flood, explosion, Acts of God or any governmental body, public disorder, riots, embargoes, or strikes, acts of military authority, epidemics, strikes, lockouts or other labour disputes, insurrections, civil commotion, war, enemy actions.
- 18.2 If a Force Majeure arises, the Bidder shall promptly notify the Registrar General, High Court of Madhya Pradesh in writing of such condition and the cause thereof. Unless otherwise directed by the Registrar General, High Court of Madhya Pradesh the Bidder shall continue to perform his obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The Bidder shall be excused from performance of his obligations in whole or part as long as such causes, circumstances or events shall continue to prevent or delay such performance.

19. TERMINATION:-

- 19.1 Termination on expiry of the CONTRACT: The Agreement shall be deemed to have been automatically terminated on the expiry of the Contract period unless the Registrar General, High Court of Madhya Pradesh has exercised its option to extend the Contract in accordance with the provisions, if any, of the Contract.
- 19.2 Termination on account of Force Majeure: Either party shall have the right to terminate the Contract on account of Force Majeure.
- 19.3 Termination on account of insolvency: In the event the Successful Bidder at any time during the term of the Contract becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt,

then the Registrar General, High Court of Madhya Pradesh shall, by a notice in writing have the right to terminate the Contract and all the Successful Bidder's rights and privileges hereunder, shall stand terminated forthwith.

- 19.4 Termination for breach of contract: A breach by the Successful Bidder of its obligations hereunder and such breach not being rectified by the Successful Bidder within 30 days of receipt of the Purchaser's notice intimating such breach. Upon termination, the Successful Bidder shall surrender all the data and materials belonging to the Purchaser.
- 19.5 Termination for delay: Successful Bidder shall be required to perform all activities/services as per tender document If the Successful Bidder fails to do so, the Contract may be terminated by the Registrar General, High Court of Madhya Pradesh by giving 30 days written notice unless the Registrar General, High Court of Madhya Pradesh has extended the period with levy of Liquidated Damages, as per conditions of the tender.
- 19.6 The Registrar General, High Court of Madhya Pradesh may at any time terminate the Contract by giving 30 days notice without assigning any reason.
- 19.7 Consequences of termination: In all cases of termination herein set forth, the obligation of the Registrar General, High Court of Madhya Pradesh to pay shall be limited to the period upto the date of effective termination. Notwithstanding the termination of the Agreement, the parties shall continue to be bound by the provisions of the Agreement that reasonably require some action or forbearance after such termination.
- 19.8 In case of termination of Contract herein conditions of the tender document the Contractor shall be put on holiday *[i.e. neither any enquiry will be issued to the party by the Registrar General, High Court of Madhya Pradesh against any type of tender nor their offer will be considered by the Registrar General, High Court of Madhya Pradesh against any ongoing*

tender(s) where contract between the Registrar General, High Court of Madhya Pradesh and that particular Contractor (as a bidder) has not been finalized] for two years from the date of termination by the Registrar General, High Court of Madhya Pradesh to such Contractor.

20. ARBITRATION:-

In the event of any dispute or difference arising out or touching upon any of the terms and conditions of this contract and / or in relation to the implementation or interpretation hereof, the same shall be resolved initially by mutual discussion and conciliation but in the event of failure thereof, the same shall be referred to the Registrar General, High Court of Madhya Pradesh or his nominee. The sole arbitrator will be appointed by Hon'ble the Chief Justice, High Court of M.P. and the decision of the Arbitrator shall be final and binding on the parties. The arbitration shall be in Jabalpur and the Arbitrator shall give his award in accordance with "***The Arbitration and Conciliation Act, 1996***".

21. GOVERNING LAWS AND JURISDICTION:-

The Agreement shall be governed by the laws in force in India. Any dispute arising in relation to the Agreement shall be subject to the Jurisdiction of the Court at Jabalpur.

CHAPTER-3
Performance Statement

Performa for performance statement for period of last five years.

| Order placed by (Full address of the purchaser) | Order number and date (Attach a copy) | Description and quantity of ordered equipment | Value of order | Date of completion of delivery | Remark, indicating reasons for late delivery, if any | Has the machine been satisfactorily working |
|--|--|---|----------------|--------------------------------|--|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
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| | | | | | | |
| | | | | | | |
| | | | | | | |

Signature and seal of the bidder

CHAPTER-4

Technical Bid

Heavy duty high speed cut sheet black and white production printer should be quoted with:

- (i) Five years comprehensive Onsite Warranty with full support.
- (ii) All the necessary and required cables and accessories.

| S.No. | Specifications | Description | Technically Compliant (Yes/No) |
|------------------------|-----------------------|--|--------------------------------|
| Specifications | | | |
| COPIER | | | |
| 1 | Copying process | electro-photographic printing/ technology or any other better process or equivalent | |
| 2 | Copy speed | 90 copies per minute | |
| 3 | Resolution | Upto Print: 1,200 dpi, Scan: 600 dpi | |
| 4 | Multiple copy | 1 to 9,999 | |
| 5 | Zoom | 25 - 400% (in 1% steps) | |
| 6 | Memory | Hard Disk Drive: 250 GB | |
| 7 | Paper input capacity | Standard: 2 x 1,000-sheet tandem trays 2 x 500-sheet paper trays Maximum: 8,050 sheets (A4), 7,500 sheets (A3) | |
| 8 | Paper output capacity | Maximum: | |
| | | Finisher: 3,000 + 500 sheets | |
| | | Booklet Finisher: 2,500 + 250 sheets | |
| | | Stacker: 5,000 + sheets (with tandem connection: 10,000 + 500 sheets) | |
| 9 | Paper size | Minimum: Standard trays: 139.7 x 139.7 mm A3 LCT or equivalent Bypass tray: 100 x 139.7 mm | |
| | | Maximum: Standard trays: 330.2 x 458 mm A3 LCT or equivalent Bypass tray: 330 x 488 mm | |
| 10 | Paper weight | Standard trays: | |
| | | 52 - 216 g/m2 A3 LCT: 40 - 300 g/m2 Duplex: 52 - 256 g/m2 | |
| 11 | Duplexing | Standard | |
| PRINTER/SCANNER | | | |
| 12 | Print speed | 90 prints per minute | |
| 13 | Printer | Standard: | |

| | | | |
|--------------------------|-------------------------|--|--|
| | language/ resolution | PCL5e: 300 - 600 dpi PCL6: 600 - 1,200 dpi | |
| 14 | Interface | Standard: Ethernet 10 base-T/100 base-TX, USB 2.0 Ethernet 1000 base-T | |
| 15 | Memory | 8 GB | |
| 16 | Hard Disk Drive | 320 GB | |
| 17 | Drivers | RPCS, PCL5e, PCL6, PS, XPS | |
| 18 | Network protocol | TCP/IP (IPv4, IPv6), IPX/SPX, Ether Talk, SMB | |
| SCANNER | | | |
| 19 | Scan speed | 80-85 originals per minute | |
| 20 | Resolution | 100 - 600 dpi TWAIN (full colour, B/W): 100 - 1,200 dpi | |
| 21 | Output formats | TIFF, JPEG, PDF, high-compression PDF or equivalent | |
| 22 | Bundled drivers | WIA, Network TWAIN | |
| 23 | Scan to e-mail | Authentication: SMTP, POP before SMTP | |
| SOFTWARE | | | |
| 24 | Standard | Desktop Binder Lite, Web Smart Device Monitor™, Smart Device Monitor™ for Admin, Web Image Monitor, TWAIN drive | |
| Book let Finisher | | | |
| 25 | Staple | 100 sheets (8.5" x 14"), 50 Sheets (8.5" x 14" or 11" x 17") <i>or equivalent</i> | |
| 26 | Saddle-Stitch | Paper size; 8.5" x 11" – 13" x 19.2" Paper Weight; 18-24 lb. Bond, Staple Position; center 2 position Staple Capacity; 20 Sheets (18-20 lb. Bond) <i>or equivalent</i> | |

Note:-

- 1. All the specifications to be read as equivalent or better.**
- 2. The vendor should provide five years onsite support comprehensive and warranty for the quoted product. Any upgrades and updates available during the 05 years shall be made available at no extra cost to the said product.**

**STATEMENT OF DEVIATIONS FROM TECHNICAL
SPECIFICATIONS**

(Please submit separate sheet for each annexure)

Equipment offered:- Make: _____

Model: _____

| Line item | Description of item specification where deviating | Deviation in the offer | Brief reason for the deviation |
|-----------|---|------------------------|--------------------------------|
| | | | |

Note:- Deviations on the lower side of technical specs will not be accepted

Signature of the Bidder
Name
Date
Place

Company Seal

Annexure-I

Techno-Commercial Bid

| S.No. | Description | Indicate also page number where attached |
|-------|---|--|
| 1. | Name, address & telephone number of the agency/firm | |
| 2. | Name, designation, address & telephone number of authorized person | |
| 3. | Please specify as to whether Tenderer is sole Proprietor/Partnership Firm/Private or Limited Company. | |
| 4. | Name, address & telephone number of Directors/Partners, Fax No., e-mail address. | |
| 5. | Copy of PAN Card issued by Income Tax Department and Copy of previous 3 Financial Year's Income Tax Return i.e. 2017-18, 2018-19 and 2019-20 | |
| 6. | GST registration and latest return (please enclose copy) | |
| 7. | Original equipment Manufacturer (OEM) certificate / letter to sale the product | |
| 8. | Experience details of 5 years in providing services in Central Government/State Government/Public Sector Undertakings/Autonomous Bodies./ reputed private sector | |
| 9. | Tenderer should have average turnover of minimum <u>Rupees Fifty Lakh during last three</u> in the sales, service and support of <u>Digital</u> multifunctional copier machines / photocopier machines / heavy duty high speed multifunctional production printers. Certificate of CA / Auditor is required as a proof of same. | |
| 10. | Online Bid Security/Earnest Money: a) Amount: Rs..... b) Reference No. : c) Date of issue: | |
| 11. | Online Tender Fees details a) Amount:/- b) Reference No. : c) Date of issue: | |
| 12 | Product Brochure | |

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained in the tender document and undertake myself/ourselves to strictly abide by them.

Signature of the Tenderer with Seal

Seal and Signature of Tenderer

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ANNEXURE-II

BIDDER'S ANNUAL TURNOVER

_____ (Location)
_____ (Date)

From **(Name & Address of the Statutory Auditor)**

_____ To,
The Registrar General,
High Court of Madhya Pradesh,
Jabalpur

Ref.: _____

Sir,

We hereby certify that the average annual turnover of M/s.
_____ (name of the bidder) is not less than **Rs. 50 Lakh (Rupees Fifty Lakh Only)** during the last three financial years.

| SI No. | Firm | 2017-18 | 2018-19 | 2019-20 |
|--------|------|---------|---------|---------|
| | | Amount | Amount | Amount |
| 1. | | | | |

Yours Sincerely,
(Signature of Auditor)

Name of the Auditor:

Seal:

CHAPTER-5

Financial Bid (Price Schedule) Part-A

Prices should be quoted in Indian Rupees inclusive of all taxes, installation charges, freight, etc.

Price should be quoted with 05 years onsite comprehensive warranty and support and should be on-site at High Court of M.P.

Name of the Bidder: _____

Specify Make: _____ **Model:** _____

| Item Description | Unit Price (Rs.) | GST | Any other duty | Total cost of production printer with 05 years onsite comprehensive warranty | Qty. | Total Cost (all inclusive) in Rs. |
|--|------------------|-----|----------------|--|------|-----------------------------------|
| 1 | 2 | 3 | 4 | 5= (2+3+4) | 6 | 7=(5*6) |
| Production printer under the specification of the tender document. | | | | | 03 | |

Note:- The financial bids are to be submitted online and no hard sheet/ copy is to be submitted along with the bid.

The bid shall be finalized on the basis of Part-A.

Total Bid Price in Rs. _____

In words _____

Signature of Bidder with seal _____

Name _____

Business address _____

Tel. No. & Mobile No. _____

Email : _____

Date:

Financial Bid (Price Schedule)

Part-B

| Description (The High Court may enter the contract for printing per image during warranty period) | Unit Price (Rs.) | GST | Any other duty/tax | Total Cost (all inclusive) in Rs. |
|--|------------------------|-----|-----------------------|--------------------------------------|
| 1 | 2 | 3 | 4 | 5=(2+3+4) |
| Cost of Printing / copy per image A4 / Legal size (<i>single side</i>). | | | | |

Note:- The financial bids are to be submitted online and no hard sheet/ copy is to be submitted along with the bid.
The bid shall be finalized on the basis of Part-A.

CHAPTER-6
Contract Form

This AGREEMENT made the _____ day of _____, 2021 between the _____ (herein after called the Purchaser) and _____ (herein after called the supplier) _____ (Address)

WHEREAS the Purchaser is desirous _____ (Brief description of goods) and has accepted a bid by the supplier for the supply of those goods and services for the sum of _____ (Contract price in words and figures, herein after called the Contract Price)

Now this agreement witnesses as follows :

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement viz :
 - (a) The bid forms (Technical and financial) and the Price Schedule submitted by the bidder.
 - (b) The entire tender document.
 - (c) The Purchaser's notification of award.
 - (d) All correspondence in this Regard
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provisions of the goods and services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied / provided by the Supplier are as under.

| S. No. | Brief Description of goods and services | Quantity to be supplied | Unit Price | Total Price | Delivery Terms |
|--------|---|-------------------------|------------|-------------|----------------|
| | | | | | |

In witness whereof the parties hereto have caused this Agreement to be executed.

For and on behalf of supplier

CERTIFICATES

WE CERTIFY THAT:-

1. We will not LEAK / DISCLOSE any information of High Court to any other institutions/organizations, bodies and also in the market on the rates less than the prices quoted by us to the High Court.
2. The rate of TAXES / DUTIES mentioned in the tender is in accordance with the provisions of the rules in all respects and the same is payable to the Authorities.
3. The machine offered shall be of the **best quality** strictly in accordance with the specifications and particulars as detailed in the tender.
4. The information furnished by us in the tender are true and correct to the best of our knowledge and belief.
5. We have read and understood the rules, regulations, terms and conditions of tender as applicable from time to time and agree to abide by them.
6. We will meet 100% Confidentiality and Integrity of the High Court Database and software.

Authorized Signatory

(Seal of the Company)