

**Note-Sheet**

Date 12-05-16

Establishment Section

Summer vacation in the High Court of M.P. will commence w.e.f. 16th to 12th June, 2016. During Summer Vacation, Secretarial Staff is required to be deployed and posted with the Hon'ble Vacation Judges sitting on Roster during the aforesaid period.

The Following secretarial staff are directed to make themselves available and to perform their duties during Summer Vacation with the Hon'ble Vacation Judges for the period as mentioned against their respective names. In addition to this, the secretarial staff deployed with the Hon'ble Vacation Judges, if sitting in Division Bench, shall also attend the Division Bench and remain present in the Court, till the orders/judgments are finally signed. The regular secretarial staff posted with the Hon'ble Judges, shall make themselves available on the dates of sitting of Hon'ble Vacation Judges during ensuing Summer Vacation. While proceeding on leave(S) the concerned regular secretarial Staff would seek permission of the Hon'ble Judges with whom they are posted, so that no inconvenience is caused in the roster sitting of the Hon'ble Vacation Judges:-

Available

<b>Sr. No</b>	<b>Name of Secretarial Staff</b>	<b>First Week 16-05-16 to 20-05-16</b>
1	Sh. P.P. Gade, PS	
2	Sh. D. Buchake, PS	
3	Sh. M.K. Barik, PS	
4	Sh. M.S. Prasad, PS	
5	Sh. Ashish Pawar, PS	
6	Sh. J.P. Solanki, PS	
7	Sh. Pawan Dharkar, PS	
8	Sh. Deepak Sharma, PA	
9	Sh. Naveen Sarathe, Steno	
10	Smt. Neetu Shashank, Steno	
11	Sh. Anil Chaurasiya, Steno	
12	Ku. Sehar Haseen, Steno	
13	Ku. Barkha Jha, Steno	
14	Sh. Sateesh Kumar Sen, Steno	
15	Sh. Alok Kumar, Steno(Sr)	
16	Sh. Abhishek Chaturvedi, Steno	
17	Smt. Prachi Mishra, Steno	
18	Sh. Lokendra Jain, Steno	
19	Sh. Anand Kumar, Steno	
20	Ku. Varsha Chaturvedi, Steno	
21	Ku. Prachi Kunte, Steno	
22	Sh. Aman Tiwari, Steno (New)	
23	Sh. Rahul Singh Parihar, Steno (New)	
24	Sh. Alok Kumar, Steno (New)	

25	Sh. Ashish Chaurasiya, Steno (New)	
<b>Sr. No</b>	<b>Name of Secretarial Staff</b>	<b>Second Week 23-05-16 to 27-05-16</b>
1	Sh. Yogesh Verma, PS	
2	Sh. Ashish Pawar, PS	
3	Sh. M.S. Prasad, PS	
4	Sh. Deepak Sharma, PA	
5	Sh. Adbul Rehman, PS	
6	Smt. Neetu Shashank, Steno	
7	Sh. Naveen Sarathe, Steno	
8	Sh. Anil Chaurasiya, Steno	
9	Ku. Barkha Jha, Steno	
10	Sh. Alok Kumar, Steno(Sr)	
11	Sh. Abhishek Chaturvedi, Steno	
12	Smt. Prachi Mishra, Steno	
13	Sh. Lokendra Jain, Steno	
14	Sh. Anand Kumar, Steno	
15	Ku. Varsha Chaturvedi, Steno	
16	Ku. Prachi Kunte, Steno	
17	Sh. Aman Tiwari, Steno (New)	
18	Sh. Rahul Singh Parihar, Steno (New)	
19	Sh. Ashish Chaurasiya, Steno (New)	
<b>Sr. No</b>	<b>Name of Secretarial Staff</b>	<b>Third Week 30-05-16 to 03-06-16</b>
1	Sh. Mehfooz Ahmed, PS	
2	Sh. D. Buchake, PS	
3	Sh. Anand Shrivastava, PS	
4	Sh. Sanjeev Phanse, PS	
5	Sh. S.N. Durgekar, PS	
6	Sh. Ranjeet Ahirwal, PA	
7	Sh. Naveen Sarathe, Steno	
8	Smt. Neetu Shashank, Steno	
9	Ku. Sehar Haseen, Steno	
10	Sh. Abhishek Chaturvedi, Steno	
11	Smt. Prachi Mishra, Steno	
12	Sh. Lokendra Jain, Steno	
13	Sh. Anand Kumar, Steno	
14	Ku. Varsha Chaturvedi, Steno	
15	Ku. Prachi Kunte, Steno	
16	Sh. Aman Tiwari, Steno (New)	
17	Sh. Rahul Singh Parihar, Steno (New)	
18	Sh. Alok Kumar, Steno (New)	

Sr. No	Name of Secretarial Staff	Fourth Week 06-06-16 to 10-06-16
19	Sh. Ashish Chaurasiya, Steno (New)	
1	Sh. Mehfooz Ahmed, PS	
2	Sh. P.P. Gade, PS	
3	Sh. M.V.R. Balaji Sharma, PS	
4	Sh. Anand Shrivastava, PS	
5	Sh. M.K. Barik, PS	
6	Sh. J.P. Solanki, PS	
7	Sh. S.N. Durgekar, PS	
8	Sh. Pawan Dharkar, PS	
9	Sh. Arun Kumar Mishra, PA	
10	Sh. Adbul Rehman, PA	
11	Sh. Ranjeet Ahirwal, PA	
12	Sh. Anil Chaurasiya, Steno	
13	Ku. Sehar Haseen, Steno	
14	Ku. Barkha Jha, Steno	
15	Sh. Sateesh Kumar Sen, Steno	
16	Sh. Abhishek Chaturvedi, Steno	
17	Smt. Prachi Mishra, Steno	
18	Sh. Lokendra Jain, Steno	
19	Sh. Anand Kumar, Steno	
20	Ku. Varsha Chaturvedi, Steno	
21	Ku. Prachi Kunte, Steno	
22	Sh. Aman Tiwari, Steno (New)	
23	Sh. Rahul Singh Parihar, Steno (New)	
24	Sh. Alok Kumar, Steno (New)	
25	Sh. Ashish Chaurasiya, Steno (New)	

Note:- 1- Shri Yogesh Verma, PS has not applied summer vacation till dated, but applied EL from 16.05.16 to 20.05.16.

2- Smt. S. Mani, PS & Smt. Shalini Singh Landge, Steno have already been granted Child Care Leave from 16-05-16 to 10-06-16 total 26 days.

*Dhman*  
12.5.16

Submitted for information sir.

H.A.(E)

*S.R.*

*submitted*

S.O.(A)

*submitted for information*

*Jh*  
12/5/16

Regd.

*sir submitted. if approved, may be posted on website also*

*H.A.(E)*  
12-05-16

P.R.

*Approved*

*12/5/16*

*website also*