

HIGH COURT OF MADHYA PRADESH JABALPUR

// ORDER //

No. C | 3583 /

Jabalpur, dated 09/08/2025

I-7-8/25

Hon'ble Chief Justice has been pleased to grant Summer vacation of two weeks to the Principal Registrars, District Judges (Inspection), Director, Madhya Pradesh State Judicial Academy, Registrars, Additional Director, Faculty Members, Deputy Director, Madhya Pradesh State Judicial Academy, O.S.Ds, Registrar (M), Joint Registrar (M), Deputy Registrars (M), Controller Accounts, Dy. Controller Accounts, Secretary to the Judges, Senior Personal Assistants and Personal Assistants.

Similarly one week vacation is granted to Assistant Registrar and other Class II, Class III employees and regular Class IV employees of Registry at Main Seat Jabalpur and Bench Registry at Indore/Gwalior including employees of the establishment of District Judge (Inspection) & Abolished SAT except the employees working on contractual basis, Probationer (who have not completed at least two years of service) and Members of Newly Constituted Service on the following terms and conditions :-

1. Only those employees would be allowed to avail the Summer Vacation.
 - (I) Who are having no arrears of work.
 - (II) Who are good and well-behaved workers.
2. Not more than two employees from a small section consisting of 5 to 10 members and not more than five from a big section consisting of ten members and more may be allowed to avail of Vacation at a time.
3. Vacation to the Officials shall be granted in such a way that the work of office does not suffer adversely.
4. This benefit will not be given to those employees who are habitual leave takers or work shirkers.
5. The Official to whom Vacation is granted should ensure that if he remains absent beyond the period so granted the whole period of Vacation granted to him would be treated as leave as may be admissible to him at that time. However no official shall be allowed to either prefix or suffix E.L. with the period vacation so granted.

6. The concerning Administrative Officer (Judicial) or immediate superior shall certify and report to the concerned Registrar that a particular employees has no arrears on such certification and recommendation, grant of vacation shall be recommended by the concerned Registrar.
7. Like wise Administrative Officers (Judicial) and Section Incharge concerned will be granted vacation on submitting report to the satisfaction of the Registrar that no arrears are pending in his section which may disentitle him from availing of the benefit. Administrative Officer (Judicial) or Incharge of the concerned section shall be liable for report and in addition shall be responsible for liquidating arrears during Summer Vacation.
8. Administrative Officer (Judicial) or Section Incharge shall submit their proposals through their Officer Incharge for grant of Summer Vacation to the Registrar General. The period of vacation to the employees working in their section shall be so arranged that the work of the office does not suffer. At the end of the Vacation a consolidated report shall be submitted by each Administrative Officer (Judicial)/Section Incharge to the Registrar (A) for further action.

BY ORDER OF HON'BLE
CHIEF JUSTICE


(DHARMINDER SINGH)
REGISTRAR GENERAL

Endt. No...C/3584 /

Jabalpur, dated 09/05/2025

I-7-8/25

COPY FORWARDED TO :-

1. Principal Registrar, High Court of M.P., Bench, Indore (M.P.),
2. Principal Registrar, High Court of M.P., Bench Gwalior, New High Court Building, City Centre, Gwalior (M.P.),
3. Distt. Judge (Inspection) Jabalpur, Indore and Gwalior,
4. Director Madhya Pradesh State Judicial Academy, Abolished SAT Building, Jabalpur,

5. Registrar Admn./Judl. 1/Judl. 2/D.E./E/M/V.L./Vigi./Exam./O.S.D./ Member Secretary, SCMS/Secretary, High Court Legal Service Committee, Jabalpur, High Court of M.P., Jabalpur,
6. Principal Registrar (I.T.- C.S.A.) High Court of M.P., Jabalpur
7. Deputy Registrar cum PPS, High Court of M.P., Jabalpur
8. Controller Accounts/Dy. Controller Accounts, High Court of M.P., Jabalpur,
9. The Joint Registrar (M)
..... (All), High Court of M.P., Jabalpur,
10. Deputy Registrar (M)
..... (All), High Court of M.P., Jabalpur,
11. The Assistant Registrar (M)(All)
High Court of M.P., Jabalpur,
12. Secretary to the Judges to Hon'ble Shri Justice
....., High Court of M.P., Jabalpur,
13. Senior Personal Assistant to the Judges to Hon'ble Shri Justice
....., High Court of M.P., Jabalpur,
14. Personal Assistant to Hon'ble Shri Justice
....., High Court of M.P., Jabalpur,
15. The Reader to Hon'ble Shri Justice....., High Court of M.P., Jabalpur,
16. Secretary to the Judges to Registrar General/Principal Registrar (Vigi.)/Exam./ILR & Exam, High Court of M.P., Jabalpur,
17. Shri
Administrative Officer (Judicial)/Incharge, High Court of M.P., Jabalpur,
18. Asstt. Editor (ILR)/Librarian, High Court of M.P., Jabalpur,
19. Protocol Officer, High Court of M.P., Jabalpur,
20. Asstt.Estt./Leave/Service Book/Attendance Clerk (Admn), High Court of M.P., Jabalpur,
21. Server Room Computer for uploading the same on the website of the High Court of Madhay Pradesh Jabalpur & Email to the Bench Indore & Gwalior.

for information and necessary action.


(HARSH SINGH BAHRAWAT)
REGISTRAR (ADMN.)
