

HIGH COURT OF MADHYA PRADESH: JABALPUR

// CLARIFICATION //

No. Reg(IT)(SA)/2017/413

Jabalpur, Dated:01.04.2017

Subject:- The matter relates to publish the clarification / reply of the Pre-Bid meeting dated: 24th March, 2017 of the tender regarding the technical manpower services with reference to the tender no. Reg(IT)(SA)/2017/310, Dated:09.03.2017.

Ref: - Pre-Bid Meeting Dated: 24th March, 2017.

Reply / clarification to the pre-bid queries

S.No.	Query by the bidder	Reply / Clarification to the query
1	As mentioned in tender document the following manpower have to work in District Courts and Benches, where are the benches located.	The benches of the High Court are at Indore and Gwalior respectively.
2	For Data entry operators, office assistants and helpers you have mentioned as per MP Govt. Norms can you please say what was their wage per day	As per minimum wages act and norms of Government of Madhya Pradesh .The data entry operator, office assistant shall be under skilled category and the helpers shall be under unskilled category . However, the decision in this regard shall be final by the High Court.
3	And in the financial bid you produced a column monthly % per person & percentage of Service charge / commission of service provider. (quote in % only) for this can we put different percentages for different categories or it should be same percentage for every category.	In the financial bid you may quote the service commission / charges as per your bidding capacity under the terms and condition of the tender. The evaluation of the bid shall be done by the committee at High Court level.
4	If in financial bid we are allowed to put different percentages on what bases you will find out the L1 bidder	The criteria for short listing of the bidder shall be done by the committee of the High Court. The Registrar General High Court of M.P., Jabalpur reserves full right to accept or reject any or all bid / bids without assigning any reason thereof.
5	If we were the unsuccessful	The EMD shall be returned

	bidder in how many days the EMD will be return.	as soon as the bid is finalized for the said tender.
6	Resources payout amount mention in tender, its CTC (Basic salary + PF+ ESIC) or take home salary.	The salary mentioned in the bid is total salary. At present the manpower (System Officers + System Assistants) is not interested for deduction of PF / ESI and they are taking the amount as quoted in the tender as <u>take home salary.</u>
7	Requirement of Labour license / registration under the contract Labor Act, 1970.	Labor license / registration under the contract Labor act 1970 is mandatory. And also other certificate are required in the tender is to be submitted by the bidder along with the bid document.
8	Salary disbursements to resources every month by company and billing to High Court (Salary + Our margin + Taxes = Invoice amount), please confirm.	The vendor has to submit the invoice on monthly basis of the salary they have given to manpower, taxes (Service Tax) and their commission / charges.

Note:-

1. The vendor should have minimum **three years** of experience in providing technical manpower services in various Government organizations / public sector undertakings.
2. The vendor should be **financially sound** to provide the technical manpower services. The vendor has to submit last three financial years profit and loss Statement along with the bid.
3. The Registrar General, High Court of Madhya Pradesh reserves full rights to accept or reject any bid, without assigning any reason.
4. The number of manpower may increase or decrease depending upon the requirement of the High Court and Subordinate Courts.
5. All Prospective bidders are requested to submit the bid and if there is any deviation in the bid, please mention the same in the deviation statement sheet. The bids should be hard bound with proper indexing and paging.
6. The above clarifications are for all the prospective bidders' for their tender reference and necessary action.
7. All future correspondence/ clarifications/ addendum/ corrigendum shall be available on the website of the High Court of Madhya Pradesh i.e. www.mphc.gov.in and Government tender portal www.tenders.gov.in .

**Sd/-
REGISTRAR GENERAL**