

**HIGH COURT OF MADHYA PRADESH, JABALPUR**

**No. Reg(IT)(SA)/2018/67**

**Dated:11/01/2018**



**Bid Document for**

**Appointment of Consultancy Firm for preparation of Detail Project Report (DPR) for providing CCTV Camera System (Latest Technology) at Subordinate Courts in the State of Madhya Pradesh.**

**High Court of Madhya Pradesh, Jabalpur-482001**

**Telephone : 0761-2623358**

**Website : [www.mphc.gov.in](http://www.mphc.gov.in)**

**e-mail : [mphc@nic.in](mailto:mphc@nic.in)**

## HIGH COURT OF MADHYA PRADESH, JABALPUR

**Name of work:** - Request for proposal for Appointment of Consultancy firm for Preparation of Detail Project Report (DPR) for Providing CCTV Camera System (Latest Technology) at all Subordinate Courts in the State of Madhya Pradesh with networking and Control Unit at each District Head Quarter.

### OPEN ADVERTISED TENDER

**NO. REG (IT)(SA)/2018/67, DATED:11/01/2018**

S. No.	Particulars	Details
1	Tender ID	<b>No. Reg (IT) (SA) / 2018 / 67</b>
2	Tender date	11-01-2018
3.	Availability of RFP	RFP can be downloaded from:- <a href="http://www.mphc.gov.in">www.mphc.gov.in</a> <a href="http://www.tenders.gov.in">www.tenders.gov.in</a> <a href="http://www.mpeproc.gov.in">www.mpeproc.gov.in</a>
4	EMD	Earnest Money Deposit of <b>Rs. 5 Lakh</b> only. Demand Draft in favour of “ <b>Registrar General, High Court of Madhya Pradesh, Jabalpur</b> ” payable at <b>Jabalpur</b> from any of the nationalized scheduled commercial bank or BG as per standard format valid for the period of <u>six months</u> .
5	Tender Fees	<b>Rs. 10,000/- (non refundable)</b> online through portal.
6	Performance Bank Guarantee (PBG)	Bank Guarantee as per the standard format valid for at least 36 months.
7	Nodal Officer for correspondence and Clarification	Registrar (IT) (SA), High Court of Madhya Pradesh, Jabalpur.
8	Date of Pre-bid meeting.	25-01-2018 at 11:30 AM, conference hall, south block, High Court of M.P., Jabalpur.
9	Last date of bid submission	Proposals must be submitted not later than 14 <sup>th</sup> February, 2018 by 3:00 PM at Inward Section/Receipt Section, High Court of Madhya Pradesh, Jabalpur.
10	Opening of Technical bid	14 <sup>th</sup> February, 2018 at 3:30 PM.
11	Opening of Financial bid	To the shortlisted bidders the communication shall be made on e-mail accordingly.

**Note :-** The hard copy of the proposal / tender submitted by post shall not be acceptable. It should be submitted at Inward / Receipt Section of the High Court of M.P., Jabalpur.

## Section – I

### NOTICE INVITING TENDER

No. Reg(IT)(SA)/2018/67

Dated: 11/01/2018

The Registrar General, on behalf of High Court of Madhya Pradesh invites *e-tenders / online tenders* from experienced and reputed firms/organizations for preparation of Detail Project Report (DPR) for Providing CCTV Camera System (Latest Technology) at Subordinate Courts in the State of Madhya Pradesh.”

S. No.	EMD (In Lakh Rupees)	Cost of Tender Document (in Rs.)	Last Date / Time of Submission	Date and Time of Opening of Technical Bid
1.	5 Lakh	10,000/- (online)	14 <sup>th</sup> February, 2018, 2018 before 03:00 PM	14 <sup>th</sup> February, 2018, 2018 at 03:30 PM

1. Tender documents may be viewed or purchased online by interested and eligible bidders from the website [www.mpeproc.gov.in](http://www.mpeproc.gov.in) after paying Tender fee of Rs.10,000/- and Processing Fee, as applicable . The tender document is also available in website [www.mphc.gov.in](http://www.mphc.gov.in) and Government tender portal [www.tenders.gov.in](http://www.tenders.gov.in) for reference.
2. Bidders can submit its tender online at [www.mpeproc.gov.in](http://www.mpeproc.gov.in) on or before the key dates given above. The Physical copy of the Technical Bid along with original EMD should also be submitted at the address below latest by **14<sup>th</sup> February, 2018 at 3:00 P.M.**
3. All further notifications/amendments, if any shall be posted on [www.mpeproc.gov.in](http://www.mpeproc.gov.in) , [www.tenders.gov.in](http://www.tenders.gov.in) and [www.mphc.gov.in](http://www.mphc.gov.in) only. No separate communication shall be made with individual Bidders.
4. **The financial bids are to be submitted online and no hard copy to be submitted along with the bid document.**

All other terms and conditions for submission of tender are contained in this document. If the date of submitting/opening of the Bid is declared as holiday then the bids shall be submitted / opened on next working day.

***The Registrar General, High Court of Madhya Pradesh, Jabalpur (M.P.) reserves the right to accept or reject any or all bids without assigning any reason thereof.***

**Address for communication:**

**Registrar General,  
High Court of Madhya Pradesh**

**Jabalpur (M.P.) , Email: [mphc@nic.in](mailto:mphc@nic.in) , Landline: 0761-2623358**

**APPOINTMENT OF CONSULTANCY FIRM FOR PREPARATION OF  
DETAIL PROJECT REPORT (DPR) FOR PROVIDING CCTV CAMERA  
SYSTEM (LATEST TECHNOLOGY) AT ALL SUBORDINATE COURTS IN  
THE STATE OF MADHYA PRADESH WITH NETWORKING AND  
CONTROL UNIT AT EACH DISTRICT HEAD QUARTER.**

**REQUEST FOR PROPOSAL (RFP)  
ISSUED BY**

**HIGH COURT OF MADHYA PRADESH, JABALPUR-482001**

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## 1.0 GENERAL INFORMATION

1	<b>Name of Department</b>	High Court of Madhya Pradesh, Jabalpur.
2	<b>Address for Submission of Bid Document</b>	Inward/Receipt Section, High Court of Madhya Pradesh, Jabalpur (M.P.)
3	<b>Name of Project</b>	<b>Appointment of consultancy firm for preparation of detail project report (DPR) for providing CCTV camera system (latest technology) at all subordinate courts in the state of Madhya Pradesh with networking and Control Unit at each District Head Quarter.</b>
4	<b>Contact Details</b>	<b>O/o The Registrar General, High Court of Madhya Pradesh, Jabalpur. 0761-2023358. e-mail:-mphc@nic.in</b>
5	<b>Cost of Document</b>	Rs. 10,000/- to be submitted through portal.
6	<b>Last Date &amp; time for Submission of Technical documents.</b>	Proposals must be submitted not later than 14-02-2018 by 3:00 PM at Inward Section/Receipt Section, High Court of Madhya Pradesh, Jabalpur.
7	<b>Opening of Financial Bid</b>	To the shortlisted bidders the communication shall be made on e-mail accordingly.

## **2.0 Introduction of the project**

### **2.1 About the High Court:-**

The present state of Madhya Pradesh, as is well known, was originally created as Central Province on 02/11/1861, as Judicial Commission's territory and was administered by the Judicial Commissioner. The Judicial Commissioner's court at Nagpur was, at that time, the highest Court of the territory. It was converted into a Governor's province in 1921, when it became entitled to a full-fledged High Court for administration of Justice. Financial & administrative difficulties however, resulted in denial of a High Court, for about 15 years, to the Central Provinces. Meanwhile Berar, a part of Nizam's state of Hyderabad, was transferred in 1933 to the Central Province, for administration. This gave the state its new name "Central Provinces & Berar". Thereafter, by virtue of Letters Patent dated 2nd of January 1936, issued under Section 108 of the Government of India Act, 1915, by King Emperor, George the Fifth, Nagpur High Court was established for Central Provinces & Berar. This Letters Patent where under the Nagpur High Court was constituted and invested with jurisdiction, continued in force even after the adoption of the constitution of India on 26th of January 1950 by virtue of Articles 225 & 372 thereof.

On 1st of November, 1956 the States Reorganization Act was enacted. The new state of Madhya Pradesh was constituted under S.9 thereof. Subsection (1) of Section 49 of the States Re-organization Act ordained that from the appointed day i.e., 1st of November, 1956, the High Court exercising jurisdiction, in relation to the existing state of Madhya Pradesh, i.e. Nagpur High Court, shall be deemed to be the High Court for the present state of Madhya Pradesh.

Thus Nagpur High Court was not abolished but by a legal fiction it became High Court for the new state of Madhya Pradesh with its seat at Jabalpur. Hon'ble the Chief Justice, vide order dated 1st of November 1956 constituted temporary benches of the High Court of Madhya Pradesh at Indore and Gwalior. Later, by a Presidential Notification Dt. 28th of November 1968, issued in the exercise of the powers conferred by the Subsection (2) of section 51 of the States Reorganization Act, 1956, permanent benches of the High Court of Madhya Pradesh at Indore and Gwalior were established. This state of affairs continued till 1st of November 2000, when the state of

Chhattisgarh was carved of the existing state of Madhya Pradesh by virtue of the provisions of the Madhya Pradesh Reorganization Act, 2000 and the High Court of Chhattisgarh was established for that state with its seat at Bilaspur. The High Court of Madhya Pradesh at Jabalpur then became High Court for the successor state of Madhya Pradesh.

## **2.2 Aim & Objective:**

The aim is to select suitable reputed technical Engineering Design consultancy firm for providing proper specification and model of the CCTV Camera for the Subordinate Courts in the State of Madhya Pradesh and to prepare the detailed project report accordingly.

## **3.0 Scope of works**

**The main description of the work to be handled by the consultancy firm shall include as per details given below:-**

- 3.1 Arrangement of appropriate latest technology based CCTV Camera with Night vision and Infrared facility at various places/ locations of District Courts and Tehsil Courts and all such points for safety and maintenance.
- 3.2 Visiting the site, discussions of details with District Judges or the Officer nominated by the District Judges and attending the meetings etc. as and when required for the preparation of DPR.
- 3.3 Providing state of the art coverage of area by CCTV Camera System.
- 3.4 To undertake necessary detail site survey and to finalize the drawing and design for installation of CCTV Camera including required accessories and Electric connection and WI-FI facility / LAN Facility.
- 3.5 The consultancy firm shall undertake survey for existing and proposed sites where the CCTV Camera System are proposed to be provided for preparation of detailed engineering drawing and estimate based on latest market trend along with the supporting documents, NIT etc. The Projected installation location details and plan shall be provided on demand by the consultancy firm
- 3.6 The consultancy firm shall provide Detail estimate, detailed working drawings, Bill of Quantities (BOQ) and cost estimates for providing and installation of CCTV Camera System at Subordinate Courts in the State of Madhya Pradesh.
- 3.7 The drawings shall be supplemented with number of coverage of the area by the proposed CCTV Camera system views taken from different



directions/ locations, best latest technology Camera specification etc. The drawings / plans/ proposals & supported reports etc. shall contain the details in a manner that same shall be easily implemented on ground, or Pole or Walls or Ceiling etc.

- 3.8 To provide electrical single line diagrams showing the size, rating and location of all new electrical components being installed for CCTV Camera including details showing methods of attachment and / or electrical tie in where appropriate items shall include but should not be limited to controllers, branch circuitry, wiring size, conduit, current demand factors, switch and panel schedules, fixtures etc.

To provide complete LAN/ Electrical diagram required for the installation of CCTV Camera System at District Courts and Tehsil Courts in the State of Madhya Pradesh.

- 3.9 To provide all appropriate details showing typical existing fixtures, retrofit assemblies, new fixtures mounting, LAN details at all the District Courts and Tehsil Courts in the State of Madhya Pradesh.

- 3.10 The C.C.T.V. Camera system shall be specially designed to cover the feasible area, the type and size of Camera proposed and with a distribution pattern suited with width and location of the fixtures / assemblies.

- 3.11 Preparation of PERT/CPM charts for ensuring timely completion of the work and reviewing the progress of work as time allowed in tender agreement or as directed by competent Authority.

- 3.12 Preparation of working drawings and such detailed drawings required for successful execution and completion along with Bill of material.

- 3.13 On completion of the estimation and designing, the consultancy firm will provide one copy of drawings to High Court of Madhya Pradesh, Jabalpur along with soft copy with all details of services that they has provided for useful maintenance and office records etc.

- 3.14 The successful consultancy firm will provide prints of working drawings in required numbers of sets as insisted by the High Court, as may be required during the progress of work.

- 3.15 Provide working drawings during the execution of works incorporating all the changes in drawings etc. as may be required during the work progress/ project execution.

- 3.16 Provide the site supervision/inspection with periodical visits preferably once in a month or as may be required on demand from High Court of Madhya Pradesh, Jabalpur during the course of execution of the Project.
- 3.17 The consultancy firm shall provide detail Estimates with all engineering calculations, electrical design if any including **Type of latest technology based CCTV Camera & drawings in soft and hard copy format.**
- 3.18 Any other services in the subject to the work/site demands.
- 3.19 The consultancy firm shall provide details regarding all the materials for installation of CCTV Camera including provision of Electrical fixture, LAN connection, power supply to be used, its specifications etc. and design elements for each and every component of the project. These details and specification shall form part of the bid document.
- 3.20 The Consultancy firm shall attend all the meetings as may be convened by the High Court of Madhya Pradesh, Jabalpur for review of work by the consultancy firm.
- 3.21 The Consultancy firm shall incorporate all the comments and observation as may be made by the High Court of Madhya Pradesh, Jabalpur in the Project Report.

#### **4.0 Copyright, number of drawings sets etc.**

- 4.1 The fee to be paid as provided will be for full discharge of the functions to be performed by the consultancy firm and no claim whatsoever shall be entertained by the High Court of Madhya Pradesh, Jabalpur, in respect of any proprietary right of the parts of any other party relating to the drawings etc. The consultancy firm indemnify and keep indemnified Registrar General, High Court of M.P., Jabalpur against all such claims cost and expenses paid in defending themselves against all such claims.
- 4.2 All data collected, survey and investigation report etc. all drawings architectural and engineering or other services/utilities (internal and external) would be supplied by the consultancy firm as and when required for submission to the High Court and District Court. If there is any revision of any data, detail in any drawing for any reason, same number of drawings shall be re-issued without any extra charge. All the

drawings will become the property of the High Court of Madhya Pradesh, Jabalpur elsewhere but only at its own risk and responsibility.

### **5.0 Evaluation criteria**

The criteria to be used in the evaluation of the technical bids would be an assessment of the following:-

<b>SR. NO</b>	<b>BOARD PARAMETERS</b>	<b>% MARKS</b>
A	Detail Presentation and Experience of firm.	20 %
B	Qualification & Competence of Key Professionals.	50 %
C	Approach, Methodology & Work Plan.	30 %
	<b>Total Marks</b>	<b>100 %</b>

Bids scoring more than 70% marks will qualify for the next stage: i.e. opening of the Financial Bid. Financial proposal of only such bidders will be opened which obtains minimum qualifying marks/standards of 70 % prescribed for the technical proposal. Evaluators of technical proposal shall not have access to the financial proposal until the technical evaluation is concluded.

The financial bids of only those agencies shall be opened whose technical evaluation meets the minimum qualifying benchmark. The Financial bids of other agencies that do not secure the minimum qualifying marks shall be returned unopened.

The lowest financial proposal (FM) shall be given a financial score (SF) of 100 points. The financial score (SF) of the Financial Proposals will be determined using the following formula:

[ $SF=100 \times FM/F$ , in which SF is the financial score, FM is the lowest price, and F is the price of the proposal in Rupees under consideration]

Proposals will be ranked according to their combined technical (ST) and financial (SF) scores using the weights (T=the weight given to the Technical Proposal; P=the weight given to the Financial Proposal; T+P=1). **The weights given to the technical and financial proposals will be T=0.70, and P=0.30.**

The total combined score shall be calculated using the following formula;

$$S = ST \times T + SF \times P$$

## **6.0 Payment of Remuneration.**

- 6.1 The High Court of Madhya Pradesh, Jabalpur shall pay the fees to the consultancy firm for the professional services that he will render to the High Court of M.P.
- 6.2 The fees shall be inclusive of the foreseen or unforeseen expenditure on any outstation visit of the consultancy firm for the work/ project related purposes.
- 6.3 The Consultancy firm shall have to make all arrangements for any other facilities required by his staff at his own cost.
- 6.4 The compensations of **Rs.5,000/-** per default shall be recovered by the High Court of Madhya Pradesh, Jabalpur from the Consultancy firm for non-attending prefixed meetings or the discussions, assistance to High Court of Madhya Pradesh, Jabalpur in completing the work/project, provided that no such compensation will be recoverable, if in the opinion of the High Court of Madhya Pradesh, Jabalpur .that such failure to attend the meeting was for the reason beyond the control of the consultancy firm.

## **7.0 SCHEDULE OF PAYMENT..**

The successful bidder will be paid proportionally to the job on percentage basis as under:

<b>Sr. No</b>	<b>Activity</b>	<b>Payment %</b>	<b>Cumulative %</b>
1.	<b>On appointment / Signing of agreement / Acceptance of offer.</b>	<b>0%</b>	<b>0%</b>
2.	<b>On submitting conceptual designs and rough estimate of cost.</b>	<b>10%</b>	<b>10%</b>
3.	<b>On submitting the required preliminary scheme for the High Court of Madhya Pradesh, Jabalpur approval along with the preliminary estimate of cost.</b>	<b>10%</b>	<b>20%</b>
4.	<b>(a) On incorporating High Court</b>	<b>10%</b>	<b>30%</b>

	suggestions and submitting drawings for approval to the High Court for approval.		
	(b) Upon High Court approval, necessary for commencement of work, wherever applicable.	5%	35%
5.	On preparation and submission of working drawings, specification and schedule of quantities sufficient to prepare estimate of cost and preparation of tender documents.	5%	40%
6.	On inviting, receiving and analyzing tenders, advising client on appointment of contractors.	10%	50%
7.	(a) On submitting working drawings and details required for commencement of work at site.	10%	60%
	(b) (i) On completion of <u>20% of the work.</u>	5%	65%
	(ii) On completion of <u>40% of the work.</u>	5%	70%
	(iii) On completion of <u>60% of the work.</u>	5%	75%
	(iv) On completion of <u>80% of the work.</u>	5%	80%
	(v) On virtual completion	5%	85%
8.	On submitting completion report and drawing for issuance of completion / occupancy certificate, wherever required and on issue of as built drawings.	15%	100%

The consultancy fees shall be quoted in rupees inclusive of all taxes, TDS, duties, levies, rentals, allowances, entry fees and other overheads called by any other name whatsoever, as applicable on the date of submission. The High Court of Madhya Pradesh, Jabalpur, shall not be liable to reimburse any expenditure arising out of breach of law, rules and regulations for the time being in force.

#### **8.0 Addition and Alteration:-**

- 8.1 The High Court of Madhya Pradesh, Jabalpur shall have the right to request in writing for adopting the changes, additions, modifications or deletions in the design and drawing of any part of the work and to request in writing for executing the additional work in connection therewith and the consultancy firm shall abide by complying these request. It is also to be determined mutually unless such changes, alterations are due to the consultancy firm own omission and/or discrepancies including changes required by the consultancy firm for all internal, external utilities and services, the decision of the High Court of Madhya Pradesh, Jabalpur, shall be final one, whether the deviation and additions are substantial as requiring any compensation are to be paid to the Consultancy firm. However for the minor modification or alteration which does not affect the entire design planning etc. no amount will be payable.
- 8.2 If it is established later on, on the call of tender that, the acceptable tender is not within the amount sanctioned, then the consultancy firm shall if so desired by the High Court of Madhya Pradesh, Jabalpur shall take steps to carry out the necessary modifications in the design and specification to witness that, the tendered cost does not exceed the corresponding provision in the Preliminary estimate by more than 10%. The consultancy firm shall not be paid anything extra for such modification and changes/ alteration.
- 8.3 The Consultancy firm shall not make any deviation, alterations, additions or omissions for the work shown/described and awarded to the contractor except through and with prior approval of the competent authority, High Court of M.P. Jabalpur.

## **9.0 Abandonment of work.**

If the Consultancy firm abandons the work for any reason whatsoever or becomes incapacitated from acting as Consultancy firm for aforesaid job, then the High Court of Madhya Pradesh, Jabalpur, shall make full use of all or any of the drawings prepared by the Consultancy firm. In such a veering state, the Consultancy firm shall be liable to pay the damages as may be assessed by the High Court of Madhya Pradesh, Jabalpur. Provided that, in the event of the termination of the agreement under serving the proper notice as provided in the clause hereinafter, the Consultancy firm shall be entitled to avail entire fees for the services he has rendered and liable to refund any excess payment made to him over and above, which is due to him in accordance with the terms of this agreement till the date of termination of the agreement.

## **10.0 Penalty clause**

- (i) The compensation of Rs.5,000/- per default shall be recovered by the High Court of Madhya Pradesh, Jabalpur from the Consultancy firm for non-attending prefixed meetings or the discussions, assistance to High Court of Madhya Pradesh, Jabalpur in completing the work/project, provided that no such compensation will be recoverable, if in the opinion of the High Court of Madhya Pradesh, Jabalpur, that such failure to attend the meeting was for the reason beyond the control of the consultancy firm.
- (ii) If the Consultancy firm abandons the work for any reason whatsoever or becomes incapacitated from acting as Consultancy firm for aforesaid job, then the High Court of Madhya Pradesh, Jabalpur shall make full use of all or any of the drawings prepared by the Consultancy firm. In such a veering state, the Consultancy firm shall be liable to pay the damages as may be assessed by the High Court of Madhya Pradesh, Jabalpur. Provided that, in the event of the termination of the agreement under serving the proper notice as provided in the clause hereinafter, the Consultancy firm shall be entitled to avail entire fees for the services he has rendered and liable to refund any excess payment made to him over and above, which is due to him in accordance with the terms of this agreement till the date of termination of the agreement.

## **11.0 Termination:-**

That the agreement shall be terminated at any point of time by High Court of Madhya Pradesh, Jabalpur giving one month's notice to the Consultancy firm and in the event of such termination, the Consultancy firm shall be entitled to all such fee for the services rendered and liable to refund the excess payment, if any made to the firm over and above what is due in terms of the agreement on the date of termination and the High Court of Madhya Pradesh, Jabalpur may fully utilize all or any of the drawings prepared by the Consultancy firm. The determination of entitle fees shall be as determined by the High Court of Madhya Pradesh, Jabalpur which will be final & binding as the consultancy firm.

## **12.0 Document to be submitted along with offer (in physical submission as well as shall be scan and placed on website along with the tender documents as a mandatory documents):-**

- 12.1 Consultancy firm registration details and relevant certificates.
- 12.2 Technical Experts Bio-data, pay structure, qualifications, experience etc.
- 12.3 Any other relevant data to prove competency of the firm.
- 12.4 The applicant should give their acceptance of all terms and conditions by signing each page of the documents.
- 12.5 Earnest Money Deposit (EMD) in the form of Fixed Deposit Receipt (FDR)/ BG/DD for an amount of Rs. 5,00,000/- (Rupees Five Lakh Only) drawn in favor of the Registrar General, High Court of Madhya Pradesh, Jabalpur from the Scheduled Bank/ Nationalized Bank valid for the minimum period of six month.
- 12.6 The cost of tender document Rs. 10,000/- to be submitted online through portal.
- 12.7 Experience Certificate issued by the Central Government / State Government / Reputed Private Organization/ Public Sector Organization.
- 12.8 PAN Card detail.
- 12.9 GST Registration issued by respective Authority.
- 12.10 The last three years annual returns i.e. ITR 2014-15, 2015-16 and 2016-17.



### **13.0 Professional fee.**

**13.1 The applicant shall quote professional fee as per “Schedule – B”**

### **14.0 Time limit**

14.1 The time schedule including all exercises required for preparation of Electrical design, LAN design, Branch circuitry, architectural drawing, Illumination and lighting design, working drawing etc. shall be recognized from the date of issue of work order and shall be as under,

- (a) Prefeasibility assessment : Within 30 days.
- (b) Final Detail Project Report : Within three Months from the date of approval of pre-feasibility assessment.

### **15.0 General:-**

15.1 The consultancy firm shall be fully responsible for the technical soundness of the work including those of the specialists engaged, if any by him and also ensure that the work is carried out entirely in accordance with drawings, specifications and his conception.

15.2 The successful consulting firm, on allotment of work shall execute an agreement on non judicial stamp paper worth of Rs.500/- (Rs. Five Hundred Only).

15.3 The stamp duty payable under the law in respect of the agreement and other incidental charges shall be borne by the consultancy firm

15.4 The location of the proposed work is required to be inspected by the consultancy firm before offering the rate.

15.5 The tender/bid documents, (except financial bid) shall be submitted in sealed cover to Inward/ Receipt Section of the High Court of M.P, Jabalpur (M.P.).

15.6 The intending applicant shall have to submit EMD for an amount of Rs. 5,00,000/- (Rupees Five Lakh Only) drawn in favor of the Registrar General, High Court of Madhya Pradesh, Jabalpur from the Nationalized Bank/Scheduled Bank.

15.7 The intending applicant shall have to submit the online cost of tender document Rs. 10,000/- through portal.

15.8 15.8 All bidders are to compulsory quote the price/cost of consultancy in absolute figure. No percentage shall be accepted. The percentage basis

bid will be straight way rejected and the agency shall be disqualified.

The fees quoted shall be inclusive of all taxes etc. The conditional tenders shall be summarily rejected.

#### **16.0 Minimum qualification Criteria/Eligibility**

- a) Any expert in the field of CCTV Technology with a minimum experience of at least 3 years in designing of project shall be eligible.
- b) The Consultancy firm must have experience of preparation of such DPR reports.
- c) The Consultancy firm must have completed and executed works for the Government Institutions / Semi Government, private Sectors, with above mentioned expertise in CCTV installation, Electrical Engineering. Experience of having successfully completed at least two works for the last three years ending 31<sup>st</sup> December, 2017.

The following certified documents shall have to be submitted:

- i) The consultancy firm shall have the experience of designing and preparing DPR for at least two similar projects for the Government Institutions / Semi Government / Private Sectors. A copy of the certificate shall have to be submitted that the work has been completed satisfactorily by the consultancy firm in the Department's/ company's letter head.
- ii) Necessary documentary proof in support of all above mentioned criteria should be submitted as part of the Technical Document.
- iii) The firm must have proper established office with well-qualified Engineering and Technical staff on their rolls with facility of computer-aided backup. The firm should have a proper office infrastructural set up.
- iv) The Consultancy firm shall submit their detailed company profile having details of staff and infrastructure availability, Key technical personnel's etc. along with the physical submission so as to decide the Eligibility Criteria he experts are required to study this document and ensure that they are eligible and have the expertise to undertake such work as specified in the Scope of Work which is not exhaustive.

#### **Signature of the Bidder**

## **17. Terms and Conditions for e-Tendering:-**

- 17.1 For participation in e-tendering module, it is mandatory for prospective bidders to get registration on website [www.mpeproc.gov.in](http://www.mpeproc.gov.in) . Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
- 17.2 Tender documents can be purchased **only online** on payment of tender fees and downloaded from website [www.mpeproc.gov.in](http://www.mpeproc.gov.in) by making online payment for the tender document fee.
- 17.3 Service and gateway charges shall be borne by the bidders.
- 17.4 Since the bidders are required to sign their bids online using **class – III Digital Signature Certificate**, they are advised to obtain the same at the earliest.
- 17.5 For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website [www.mpeproc.gov.in](http://www.mpeproc.gov.in) . Please note that it may take upto 7 to 10 working days for issue of Digital Signature Certificate. Department will not be responsible for delay in issue of Digital Signature Certificate.
- 17.6 If bidder is going first time for e-tendering, then it is obligatory on the part of bidder to fulfill all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- 17.7 Bidders are requested to visit e-tendering website regularly for any clarification and / or due date extension.
- 17.8 Bidder must positively complete online e-tendering procedure at [www.mpeproc.gov.in](http://www.mpeproc.gov.in)
- 17.9 Department shall not be responsible in any way for delay /difficulties /inaccessibility of the downloading facility from the website for any reason whatever.
- 17.10 **For any type of clarification bidders can / visit [www.mpeproc.gov.in](http://www.mpeproc.gov.in) and help desk contract no. 18002588684 Mail id: [eproc\\_helpdesk@mpsdc.gov.in](mailto:eproc_helpdesk@mpsdc.gov.in) Support timings: Monday to Saturday from 10:00 AM to 7:00 PM.**
- 17.11 Interested bidders may attend the free training programme in Bhopal at their own cost. For further query please contact help desk.
- 17.12 The bidder who so ever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the **authority letter** as well as submit the copy of same in physical form with the offer of particular tender.
- 17.13 The firms registered under NSIC are exempted for submission of tender fees and EMD. But they have to enclosed valid documents in this regard.

### **SCHEDULE-B (PRICE DETAILS)**

Name of work: - Request for proposal for Appointment of Consultancy firm for the preparation of Detail Project Report (DPR) for providing CCTV Camera System (Latest Technology) at all Subordinate Courts in the State of Madhya Pradesh along with networking and control unit at each District Head Quarter.

Item No.	Item Description	Unit	Tender Rate in Rupees	Taxes in Rupees	Total Amount in Rupees
1	2	3	4	5	6=4+5
1	Consultancy work for Preparation of Detailed Project Report (DPR) for providing CCTV Camera System (Latest Technology) at all Subordinate Courts in the State of Madhya Pradesh with networking and control unit at each District Head Quarter.	Per One Job			

Signature of the Bidder

**Annexure-“A”**

**List of District Courts where the CCTV cameras system are to be installed.**

Sr. No.	Judicial District Name	Name of the Court Complex
1	Alirajpur	District Court, Alirajpur
2	Anuppur	District Court, Anuppur,
3	Ashoknagar	District Court, Ashok Nagar
4	Balaghat	District & Sessions Court, Balaghat
5	Barwani	District & Sessions Court ,Barwani
6	Betul	District & Sessions Court, Betul
7	Bhind	District & Sessions Court Bhind
8	Bhopal	District & sessions Court, Bhopal
9	Burhanpur	District Court Court ,Burhanpur
10	Chhatarpur	District & Sessions Court, Chhatarpur
11	Chhindwara	District & Sessions Court, Chhindwara
12	Damoh	District & Sessions Court,Damoh
13	Datia	District and Session Court , Datia
14	Dewas	District & Sessions Court, Dewas
15	Dhar	District & Sessions Court, Dhar
16	Dindori	District Court,Dindori
17	Guna	District & Sessions Court, Guna
18	Gwalior	District and Sessions Court,Gwalior
19	Harda	District & Sessions Court, Harda
20	Hoshangabad	District & Sessions Court, Hoshagabad
21	Indore	District & Sessions Court, Indore
22	Jabalpur	District & Sessions Court , Jabalpur
23	Jhabua	District & Sessions Court , Jhabua
24	Khandwa	District & Sessions Court ,Khandwa
25	Mandleshwar	District & Session Court, Mandleshwar
26	Mandla	District & Sessions Court,Mandla
27	Mandsaur	District & Sessions Court ,Mandsaur
28	Morena	District & Sessions Court,Morena
29	Narsinghpur	District & Sessions Court, Narsinghpur
30	Neemuch	District & Sessions Court ,Neemuch
31	Panna	District & Sessions Court,Panna
32	Raisen	District & Sessions Court ,Raisen
33	Rajgarh	District & Sessions court ,Rajgarh
34	Ratlam	District & Sessions Court, Ratlam
35	Rewa	District & Sessions Court ,Rewa
36	Sagar	District & Sessions Court ,Sagar
37	Satna	District & Sessions Court, satna
38	Sehore	District & Sessions Court ,Sehore
39	Seoni	District & Session Court Seoni.
40	Shahdol	District & Sessions Court, Shahdol
41	Shajapur	District & Sessions Court, Shajapur
42	Sheopur	District & Sessions Court, Sheopur
43	Shivpuri	District & Sessions Court ,Shivpuri
44	Sidhi	District & Sessions Court, Sidhi
45	Singrouli	District Court, Singrouli (Waidhan)

46	Tikamgarh	District & Sessions Court,Tikamgarh
47	Umariya	District Court, Umariya
48	Vidisha	District & Sessions Court Vidisha

**List of Tehsil Courts where the CCTV cameras system are to be installed.**

Sr	District	Tehsil
1	Alirajpur	Civil Court,Jobat
2	Anuppur	Civil Court ,Kotma
3	Anuppur	Civil Court, Rajendragram
4	Ashoknagar	Civil Court, Mungaoli
5	Ashoknagar	Civil Court, Chanderi
6	Balaghat	Civil Court, Baihar
7	Balaghat	Civil Court Complex, Katangi
8	Balaghat	Civil Court, Waraseoni
9	Barwani	Civil Court, Anjad
10	Barwani	Civil Court ,Khetiya
11	Barwani	Civil Court ,Rajpur
12	Barwani	Civil Court , Sendhwa
13	Betul	Civil Court, Bhainsdehi
14	Betul	Civil Court,Multai
15	Betul	Civil Court,Aamla
16	Bhind	Civil Court, Lahar
17	Bhind	Civil Court, Mehgaon
18	Bhind	Civil Court, Gohad
19	Bhopal	Civil Court,Barasia
20	Chhatarpur	Civil court, Bijawar
21	Chhatarpur	Civil Court, Laundi
22	Chhatarpur	Civil Court, Rajnagar
23	Chhatarpur	Civil Court,Bada Malehra
24	Chhatarpur	Civil court ,Nowgaon
25	Chhindwara	Civil Court, Parasiya
26	Chhindwara	Civil Court, Sausar
27	Chhindwara	Civil Court, Amarwara
28	Chhindwara	Civil Court, Chorai
29	Chhindwara	Civil Court, Junnardeo
30	Chhindwara	Civil Court, Pandurna
31	Damoh	Civil Court,Hatta
32	Damoh	Civil Court Pathariya
33	Datia	Civil Court,Bhander
34	Datia	Civil Court,Seodha
35	Dewas	Civil Court,Bagli
36	Dewas	Civil Court,Kannod
37	Dewas	Civil Court,Khategaon
38	Dewas	Civil Court,Sonkatch
39	Dewas	Civil Court,Tonkhurd
40	Dhar	Civil Court ,Badnawar
41	Dhar	Civil Court ,Dharamपुरi

42	Dhar	Civil Court ,Kukshi
43	Dhar	Civil Court, Manawar
44	Dhar	Civil Court, Sardarpur
45	Dindori	Civil Court, Shahpura
46	Guna	Civil Court, Aaron
47	Guna	Civil Court, Chachoda
48	Guna	Civil Court, Raghogarh
49	Gwalior	Civil Court, Bhitwar
50	Gwalior	Civil Court, Dabra
51	Hoshangabad	Civil Court, Itarsi
52	Hoshangabad	Civil Court, Pachmarhi
53	Hoshangabad	Civil Court, Pipariya
54	Hoshangabad	Civil Court, Seoni Malwa
55	Hoshangabad	Civil Court, Sohagpur
56	Indore	Civil Court,Depalpur
57	Indore	Civil Court,Hatod
58	Indore	Civil Court,Mhow
59	Indore	Civil Court,Sanwer
60	Jabalpur	Civil Court,Patan
61	Jabalpur	Civil Court,Sihora
62	Jhabua	Civil Court,Petlawad
63	Jhabua	Civil Court,Thandla
64	Katni	Civil Court ,Vijayraghavgarh
65	Khandwa	Civil Court,Harsud
66	Mandleshwar	Civil Court, Khargone
67	Mandleshwar	Civil Court, Sanawad
68	Mandleshwar	Civil Court, Barwaha
69	Mandleshwar	Civil Court, Bhikangaon
70	Mandleshwar	Civil Court, Kasrawad
71	Mandleshwar	Civil Court, Maheshwar
72	Mandla	Civil Court,Nainpur
73	Mandla	Civil Court,Niwas
74	Mandsaur	Civil Court, Bhanpura
75	Mandsaur	Civil Court, Garoth
76	Mandsaur	Civil Court, Narayangarh
77	Mandsaur	Civil Court, Sitamau
78	Morena	Civil court , Ambah
79	Morena	Civil Court ,Jora
80	Morena	Civil Court, Sabalgarh
81	Narsinghpur	Civil Court, Gadarwara
82	Neemuch	Civil Court, Jawad
83	Neemuch	Civil Court, Manasa
84	Neemuch	Civil Court Rampura
85	Panna	Civil Court, Ajaygarh
86	Panna	Civil Court,Pawai
87	Raisen	Civil Court,Bareli
88	Raisen	Civil Court ,Begumganj
89	Raisen	Civil Court,Gairatganj

90	Raisen	Civil Court,Goharganj
91	Raisen	Civil Court,Silwani
92	Raisen	Civil Court ,Udaipura
93	Rajgarh	Civil Court,Biaora
94	Rajgarh	Civil Court ,Khilchipur
95	Rajgarh	Civil Court, Narsinghgarh
96	Rajgarh	Civil Court, Zirapur
97	Rajgarh	Civil Court ,Sarangpur
98	Ratlam	Civil Court ,Alote
99	Ratlam	Civil Court, Jaora
100	Ratlam	Civil Court ,Sailana
101	Rewa	Civil Court,Mauganj
102	Rewa	Civil Court,Sirmour
103	Rewa	Civil Court, Teonther
104	Rewa	Civil Court, Hanumna
105	Sagar	Civil Court,Banda
106	Sagar	Civil Court,Bina
107	Sagar	Civil Court,Deori
108	Sagar	Civil Court,Khurai
109	Sagar	Civil Court, Rehli
110	Sagar	Civil Court,Garacota
111	Satna	Civil Court,Amarpatan
112	Satna	Civil Court , Maihar
113	Satna	Civil Court,Nagod
114	Satna	Civil Court, Rampur Baghela
115	Satna	Civil Court,Chitrakoot
116	Satna	Civil Court,Unchehra
117	Sehore	Civil Court, Ashta
118	Sehore	Civil Court, Budhni
119	Sehore	Civil Court, Nasrullaganj
120	Sehore	Civil Court,Ichhawar
121	Seoni	Civil Court, Lakhnadon
122	Shahdol	Civil Court ,Beohari Beohari
123	Shahdol	Civil Court ,Burhar
124	Shahdol	Civil Court ,Jaisinghnagar
125	Shajapur	Civil Court, Agar
126	Shajapur	Civil Court,Nalkheda
127	Shajapur	Civil Court ,Shujalpur
128	Shajapur	Civil Court ,Susner
129	Sheopur	Civil Court, Vijaypur
130	Shivpuri	Civil Court, Karera
131	Shivpuri	Civil Court , Khaniadhana
132	Shivpuri	Civil Court , Kolaras
133	Shivpuri	Civil Court ,Pichhore
134	Shivpuri	Civil Court,Pohari
135	Sidhi	Civil Court, Churhat
136	Singrouli	Civil Court ,Deosar
137	Sidhi	Civil Court Rampur Naikin



138	Sidhi	Civil Court, Majhouli
139	Tikamgarh	Civil Court, Niwari
140	Tikamgarh	Civil Court, Jatara
141	Tikamgarh	Civil Court, Orchha
142	Ujjain	Civil Court ,Badnagar
143	Ujjain	Civil Court , Khachrod
144	Ujjain	Civil Court, Mahidpur
145	Ujjain	Civil Court ,Nagda
146	Ujjain	Civil Court, Tarana
147	Umaria	Civil Court Birsinghpur Pali
148	Umaria	Civil Court Manpur
149	Vidisha	Civil Court, Basoda
150	Vidisha	Civil Court, Kurwai
151	Vidisha	Civil Court, Lateri
152	Vidisha	Civil Court, Sironj
153	Damoh	Civil Court ,Tendukheda